



# The Kerry Hill Flock Book Society

## Data Protection Policy

The Kerry Hill Flock Book Society (KHFBS) collects, controls and processes personal information about its members. The use of this data and the grounds for processing are set out in the Data Privacy Notice.

1. KHFBS holds the following personal and other data of members by consent in digital and/or printed form
  - Name
  - Address
  - Telephone Numbers
  - Email Addresses
  - UK Flock Number
  - Flock Number and Prefix
  - Annual Flock Return Data
2. New members receive a copy of the Data Privacy Notice with the Joining Form. It is also available on the Society website.
3. Annually, members are given the opportunity to confirm, change or remove the previously given consents to data processing. Additionally members can exercise this right at any time by contacting the Administrator.
4. Digital data is held by the Administrator in password-protected files.
5. Printed data is held securely by the Administrator.
6. Personal data connected with sheep registrations (Name, KHFBS Flock Number and Prefix, UK Flock Number) is retained permanently as part of the continuous flock book record for Kerry Hill Sheep.

Approved by Trustees

1 May 2018